

ACTION LOG

Castle Ward Community Meeting:

Thursday 6th February 2025

6.30pm – 8.00pm

Knighton Library, 165 Clarendon Park Road, Leicester, LE2 3AJ



Present

Cllr Mick Gregg
Cllr Patrick Kitterick
Cllr Liz Sahu
Leicestershire Police – Insp Ryan Ludlam, Sgt Mike Green,
PC Joe Culverwell
Punum Patel – Ward Community Engagement Officer (WCEO)

Apologies

None

| Item | Action to note | Who |
|------|---|-------------------------------------|
| 1. | Introductions & Apologies, Declarations | |
| | <ul style="list-style-type: none">The Chair, Cllr Kitterick opened the meeting and welcomed everyone.No declarations were noted. | |
| 2. | Councillors Feedback | |
| | <ul style="list-style-type: none">The meeting noted an update from Councillors.No actions to note. | |
| 3. | Local Policing update | |
| | <ul style="list-style-type: none">The meeting noted an update from Local PoliceIncluding update on e-bikes, e-scooters, criminal behaviour orders, licensing, beat priorities, burglaries, and partnership working with food establishments in the ward.City Centre police team to liaise with Cllrs re off licence at the bottom of New WalkRequest for information on delivery drivers hiring e-scootersResidents to report crime to the Police via 101 or online at www.leics.police.uk/reportcrimeMore information about the area can be found at www.leics.police.uk/area/your-area/leicestershire/south-leicester/clarendon-park and www.leics.police.uk/area/your-area/leicestershire/central-leicester/city-centre | Police Police Residents |
| 4. | City Warden Update | |
| | <ul style="list-style-type: none">The meeting noted an update from the City Warden - Appendix 1Request to look into bins on streets on University RoadRequest for additional bins be placed at entrance of QE CollegePatch Walk scheduled for Wednesday 12th February, 12pm at Queens Road and Howard Road junction | CW CW CW, Cllrs, Residents |

| | | |
|--|------------------------------|------------------------------------|
| 4. | Highways update | |
| <ul style="list-style-type: none"> ▪ The meeting noted an update from Highways - Appendix 2 ▪ Meetings due to take place with Severn Trent Water and LCC regarding recent flooding ▪ Request to look into parking on pavements opposite the cemetery on University Road ▪ Meeting to be arranged with relevant council officers to address parking issues ▪ Residents to email issues directly to Cllrs | | Highways Cllrs Residents |
| 5. | Ward Community Budget | |
| <ul style="list-style-type: none"> ▪ The meeting noted a Ward Funding update: Ward Funding April 2024 – March 2025: £18,249.00 Number of applications supported to date: 20 Balance remaining: £2996.00 | | |
| 6. | AOB | |
| <ul style="list-style-type: none"> ▪ The meeting noted an update regarding the Phoenix Theatre | | |

Meeting Closed at 8.00pm

Appendix 1 – City Warden Update

Clarendon Park / Queens Road

- Areas around Clarendon Park are being monitored regularly.
- The bins on streets project restarted and will be monitored.
- No fly tipping reports have been received.
- The homebase sight is being investigated and is a multiple service case.
- Patch walk arranged with Councillors for February.

City Centre

- Patrolling hot spot areas in the city centre and near train station in relation to ASB issues with a tracker issued by the police.
- Regular checks at all NCP Car Parks in the City Centre as we have complaints of ASB – Engaging with the company to add preventative measures.
- 3 x Fixed Penalty Notices issued for illegal fly posting offences.
- Section 34 Duty of Care checks on businesses in relation to how they dispose of waste – high rate of compliance.
- Section 47 notices issued to businesses to remove their commercial bins from public highway and keep all waste contained in bins – daily checks on businesses and fines issued where action is needed.
- Community Protection Notices served on Untidy private land in the city centre and the residential area surrounding the prison – several good results with other cases ongoing.
- Section 46 bins on street letters served to a number of properties that have flats in the city centre, this is done in October when we have an influx of new students moving in and is monitored over the year.

Should you have any issues then feel free to email City.Warden@leicester.gov.uk and also to use the Love Clean Streets app.

Appendix 2 – Highways Update

Previous action points:

- Lack of lighting in the scaffold tunnel outside Curve Theatre was raised.
 - This has been installed.

Highways Maintenance Works

We continue to inspect the footways and carriageways around the ward and in the last 6 months have found actionable defects as follows:

- Carriageway – 335 orders
- Footway – 670 orders

In the coming financial year, we have or will be undertaking resurfacing work to the following streets:

- University Road carriageway resurfacing – Lancaster Road to Welford Road

We have received a report regarding the condition of the footways in Clarendon Park. We will liaise with the resident to better understand specific locations and concerns but can reassure all residents that we routinely inspect the footways and carriageways to identify and repair intervention level defects (25mm trips on the footway).

Flooding & Drainage

We are aware that the Victoria Park medical centre flooded on the 6th of January. We believe that this was the only property to be affected in Castle ward from this flooding incident. Cllr Kitterick has set up a meeting with STW and our flooding and drainage team to better understand what could be done to alleviate this and other ward flooding issues.

Projects

- **Granby Street** – Works completed in November 2024 to provide wider footways and to make the pop-up cycle lane permanent. Street scene also improved with new trees, benches and cycle racks installed. Currently monitoring the area to see whether any additional bollards are needed to protect the cycle lane. Will also be looking at the design for Phase 3 – Rutland Street to Halford Street
- **Dover Street** – Works started 6th January, the junction with Granby Street has now been closed so no further access to vehicles. City Highways are on site creating a turning head at the Dover Street car park entrance to facilitate deliveries to the Little Theatre etc. New TRO will be in place by the end of the scheme which is due to complete on 28th Feb.
- **Halford Street** – minor works to install a dropped kerb crossing outside and opposite Jack's Potato shop and some maintenance works on the junction. This will involve a closure and will affect Granby Street, Horsefair St, Bishop St and Halford St. Currently looking at Easter Hols for these works.

- **City Centre Bollard installations** – various sites complete, some still require installation (Peacock Lane/St Martins) during Feb and also National Grid and meter connections. Paving reinstatements at various sites to be completed by City Highways in due course.

Traffic Regulation Orders

- **Portland Road/Clarendon Park Road** – A proposal to introduce limited waiting parking bays on Portland Road and Clarendon Park Road has been advertised. Objections received. A modification is being proposed. (In progress)
- **Cecelia Road/Montague Road** – A proposal to reverse the direction of one-way flow on these streets has been advertised. Objections received. Ongoing discussion with ward councillors.
- **Gravel Street/Sandacre Street/Mansfield Street** – A proposal to amend the existing restrictions on these streets is about to be advertised to provide additional short-term pick-up/drop-off parking for the bus station and additional loading facilities for businesses in the area.
- **De Montfort Street** (Experimental Prohibition of Motor Vehicles) - 6-month objection period has now expired. Objections received. In discussion with objectors prior to deciding on whether or not to make permanent.

Other Schemes

Old Town Phase 2 street nameplates being installed, circa 100 street nameplates in The Castle, The Newarke, Jewry Wall areas.

Welford Road front walls improvement scheme. 243-347 Welford Road inbound side of Welford Road due for construction summer 2025, subject to asbestos surveys being clear.